

PowerSchool Parent Access

This document is designed to provide parents with the guidance needed to access student attendance and grade information via the District’s PowerSchool system.

To access the service you will need:

- One school assigned username and password per student
- Access to the Internet
- A fairly current web browser

1. Connect to the Internet and type the following address into your browser’s address window: <http://www.rsd.edu>
2. Click the PowerSchool link
3. Enter your assigned username and password into the appropriate fields.
4. Click on the Enter button.



The image shows a login form for PowerSchool. At the top, the word "PowerSchool" is written in a green, bold font. Below it, there are two input fields: "Username" and "Password". Each field has a small cursor icon at the beginning. Below the password field, there is a link that says "Forget your member name or password?". At the bottom right of the form, there is a blue button with the word "Enter" written on it.

How to logout from PowerSchool Parent

You may logout of PowerSchool from any section of the website. Just click on the **Logout** button in the upper right corner of the window.

Note: Please be sure to logout from the site before you visit other websites or disconnect from the Internet.

PowerSchool Features

Parents can access the following information via PowerSchool:

- | | |
|---------------------------------------------------------------------------|-----------------------------------------|
| Grades and Attendance (grades 6-12 only) - including class assignments | Teacher Comments |
| Grades History (grades 6-12 only) | School Bulletin |
| Attendance History | Class Registration (future application) |
| E-mail Notification | Lunch Balance (not used by RSD) |
| | My Calendars (not used by RSD) |





Grades and Attendance

This feature provides a view of all of your student's grades on one screen. Grades and attendance data will be drawn from the current semester. All grades and attendance will be current at the time report cards are mailed. Please note that class assignments and grades are only available for students in grades 6-12.

| Attendance By Class | | | | | | | | | | | | | | | | | |
|--------------------------|-----------|---|---|---|---|-----------|---|---|---|---|-------------------------------------|----------|----------|----|----------|----------|---------|
| Exp | Last Week | | | | | This Week | | | | | Course | Q1 | Q2 | Q3 | Q4 | Absences | Tardies |
| | M | T | W | H | F | M | T | W | H | F | | | | | | | |
| 1(A) | | | T | | | | | | | | Social Studies 1 Palmer, Richard | D+ 69 | C- 70 | 0 | 0 | 1 | 1 |
| 2(A) | | | | | | | | | | | Math 8 Bender, Amy | A- 91 | B- 81 | 0 | 0 | 0 | 0 |
| 3(A) | | | | | | | | | | | Language Arts 8 Bender, Amy | 0 | C 75 | 0 | 0 | 0 | 0 |
| 4(A) | | | | | | | | | | | Reading 8 Bender, Amy | 0 | 0 | 0 | 0 | 0 | 0 |
| 5(A) | | | | | | | | | | | Science 1 Chickris, Janet E. | C 73 | C+ 77 | 0 | 0 | 1 | 0 |
| 6(A) | | | | | | | | | | | SSR/Lunch 8 Fairweather, Jeff | | | | | 0 | 0 |
| 7(A) | | | | | | | | | | | PE/Health Ainley, Danielle | B- 80 | D 66 | 0 | 0 | 0 | 0 |
| 8(A) | | | | | | | | | | | Quest Blue Burkhead, Elizabeth | | B- | | | 0 | 0 |
| 9(A) | | | | | | | | | | | Advisory 8B Miles, Charlene | P 0 | 0 | 0 | 0 | 0 | 0 |
| Attendance Totals | | | | | | | | | | | | | | | 2 | 1 | |

Show dropped classes also

This data reflects two weeks of attendance. The key on this page provides a description of the different attendance codes.

You can use an e-mail client like Outlook or Outlook Express to send an e-mail to a teacher by clicking on their name.

These grades reflect current progress grades. Click on the blue score to visit the Class Score Detail page.

Class Score Detail

A single click on an individual class grade in the Grades and Attendance window links to the Class Score Detail Window. If the teacher has entered individual assignment grades into PowerSchool these scores will be visible in the detail view.

Note: If an assignment score is blank please check the due date. Teachers may post assignments prior to their actual due date. Assignment grades that have been partially entered may result in lowered overall scores until all assignment grades have been entered. Please consult *PowerSchool Considerations* on page 6.

If a teacher has entered an individual score comment on a particular assignment, that grade will show up in blue and you may then click on it to view the comment.

| Course | Teacher | Expression | Final Grade | | |
|-----------------|-------------|-------------------------|-------------|-----|-----|
| Language Arts 8 | Bender, Amy | 3(A) | C 75% | | |
| Due Date | Category | Assignment | Score | % | Grd |
| 11/01/2006 | HW | halloween paragraph | 20/20 | 100 | A+ |
| 11/02/2006 | HW | Chills Story | 17/20 | 85 | B |
| 11/08/2006 | HW | Great Depression Pic #1 | 10/10 | 100 | A+ |
| 11/08/2006 | HW | Great Depression Pic #2 | 10/10 | 100 | A+ |
| 11/08/2006 | HW | Nouns wksh | NHI/60 | 0 | F |



E-mail Notification

Parents may elect to have e-mail updates sent at regular intervals by PowerSchool. You must complete the relevant sections in order to receive e-mail updates.

There are five types of updates - you may choose any or all.

- 1. Summary of current grades and attendance**
E-mail notification giving a summary of final grade and attendance totals for each of your child's classes.
- 2. Detailed reports showing all assignment scores for each class**
E-mail notification, one e-mail for each class, with each assignment for the quarter with scores. (Note: Since your student has multiple classes, you will receive one for each class. If you have multiple students enrolled in the District you may receive a large number of e-mails with detailed information.)
- 3. Detailed report of attendance**
E-mail notification containing detailed attendance reports for each class they are enrolled in for the current term.
- 4. School announcements**
Some school announcements may be entered here, but it is not meant as a replacement for the normal school calendar or announcements found on the district/school website or sent home with students.
- 5. Balance Alert**
The District does not have this function available to parents as we utilize a separate meal tracking system.

Select the updates that you wish to receive by checking the appropriate box.

Choose the interval of the updates. You may choose from daily, weekly, twice a month or monthly.

What information would you like to receive?

- Summary of current grades and attendance
- Detailed reports showing all assignment scores for each class
- Detailed report of attendance
- School announcements
- Balance Alert (Note: Will only be sent when a student is low on funds.)

How often?

Send now?

Email Address(es)

(separate multiple email addresses with commas)

Submit

Check the Send Now box to have an e-mail sent as soon as you click the submit button.

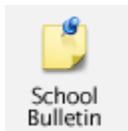
You may enter up to 3 e-mail addresses to receive reports. Be sure to include your full e-mail address and double check it. Click the submit button when finished.



Teacher Comments

This section shows the most recent comments submitted with report cards. As with other sections of PowerSchool, it is possible to click on the teacher's name to send that teacher an e-mail (applies to computers with installed an e-mail client like Outlook or Outlook Express)

| Exp. | Course | Teacher | Comment |
|------|------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 1(A) | Social Studies 1 | Palmer, Richard | |
| 2(A) | Math 8 | Bender, Amy | Student is receiving special instruction in this class.Student is receptive to extra help from the teacher.Student, keep up the good work! |
| 3(A) | Language Arts 8 | Bender, Amy | |
| 4(A) | Reading 8 | Bender, Amy | |
| 5(A) | Science 1 | Chickris, Janet E. | Grade reflects reduced requirements/additional assistance. |
| 6(A) | SSR/Lunch 8 | Fairweather, Jeff | |
| 7(A) | PE/Health | Ainley, Danielle | |
| 8(A) | Quest Blue | Burkhead, Elizabeth | |
| 9(A) | Advisory 8B | Miles, Charlene | |



School Bulletin

This feature is used by your student's school to communicate the daily bulletin. The school bulletin is distributed on a daily basis.



Class Registration

This feature will not be activated until further notice.



My Calendars

This feature will not be implemented by RSD.

PowerSchool Considerations

- Please discuss any grading issues or concerns with students and teachers.
 - Review the teacher's grading policy. This may give indications of the frequency of their grading as well as the style of grading (cumulative, weighted categories, etc) employed by the teacher.
 - Please allow a reasonable amount of time for a teacher to respond to e-mail.
 - Student grades and performance can be a fluid situation (always changing). Please understand that PowerSchool gives you the opportunity to focus on the "big picture" of your student's performance. PowerSchool should not be used to track the daily academic performance of your student as some grades may not be currently available.
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General Usage



The Print Page icon is available on many sections. A single click of this icon will generate a new window with desired data ready to print.



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Please be sure to logout from the site before you visit other websites or disconnect from the Internet. Thank you.